To HSE University’s Chief Accountant

Larisa V. Zhuravleva

**From student / doctoral student**

(write out full name in Russian)

**Passport** (series and no.)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of birth**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Faculty, year**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mobile tel. in Russia**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Request**

In order to receive funds due and payable to me (i.e., scholarships, financial help and other payments), I hereby request that you submit an application for issuing me a MIR bank card as part of the payroll project with VTB Bank, Office No. 7701.

**I hereby confirm that passport details stored in the database of the VTB Group\* are up-to-date and attach hereto copies of proof of identity[[1]](#footnote-1)**.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_(\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_

 (signature) (full name)

1. *For foreign citizens:* a copy of the notarized passport translation, a copy of the temporary registration.

\*In the databases of VTB Bank, VTB24, and Bank of Moscow. [↑](#footnote-ref-1)