



FIFA INTERNATIONAL BROADCAST CENTRE

Venue Information Assistant

Based in the Broadcast Information Office (BIO) at the stadium, working with the Broadcast Information Manager (BIM).

Duties

- Distribute over the counter information in the BIO
- Prepare the Supplementary Access Devices (SAD) envelopes
- Distribute the SADs to the broadcasters
- Liaise with the Organising Committee Media Department at each site to ensure that broadcasters receive the same information as the press journalists
- Inform broadcasters of where their booked facilities are within the stadium

Skills

- Very good English, another language would be an asset
- Able to maintain a high level of concentration
- Work well under pressure
- Good communication skills, service-oriented