



Undergraduate Program in International Relations

Academic Writing Course Syllabus (Spring 2017)

Course Objective: To build the basic skills of academic argumentation in English and written representation of undergraduate research in the sphere of international affairs

Learning Outcomes:

- Acquisition of the basic skills of Academic Writing (structural elements, academic register peculiarities, academic vocabulary)
- Application of AW skills to the specific subject area of International Affairs
- Mastery of academic presentation

Duration: Spring 2017 (Module 3, 4)

Course Materials:

- Instructor's Handouts
- Oxford EAP Advanced/C1 (textbook to purchase):
https://elt.oup.com/catalogue/items/global/business_esp/oxford_eap/oxford_eap_c1/?cc=ru&sellLanguage=ru
- Oxford Grammar for EAP (textbook to purchase):
https://elt.oup.com/catalogue/items/global/business_esp/9780194329996?cc=ru&sellLanguage=ru
- World Economic Forum: Outlook on Global Agenda 2015 (open access PDF file):
http://www3.weforum.org/docs/GAC14/WEF_GAC14_OutlookGlobalAgenda_Report.pdf
- World Economic Forum: The Global Risks Report 2016 (open access PDF file):
http://www3.weforum.org/docs/GRR/WEF_GRR16.pdf

Extra Resources:

- <https://scholar.google.ru/> (open access)
- <http://library.hse.ru/e-resources/e-resources.htm> (access through HSE login)

Course Structure: This content-based course is built around the set of basic academic writing skills, which are formed through written practice

	Content materials	Skills	Textbooks
Module 3	<p>WEF Global Risks Report (wef.org)</p> <p>Issue-oriented politics in the US and beyond (Instructor's handouts)</p>	<p>Generating ideas</p> <p>Using pre-writing strategies</p> <p>Selecting sources</p> <p>Evaluating sources</p> <p>Incorporating references</p> <p>Peer-reviewing and editing</p> <p>Using academic vocabulary</p>	<p>Oxford Grammar for EAP</p> <p>Fact vs opinion p.54, Formal vs informal p.38, Collocations p.166, Connectors p.60, Cause and Effect p. 108 Comparison & contrast p.16, Hedging p.124, Academic Vocabulary List p. 184-186</p>
Module 4	<p>WEF Outlook on Global Agenda</p> <p>Democracy p.20, Nationalism p.29, Global Leadership and Governance p.53-63, p.14</p> <p>WEF Global Risks Report</p> <p>Part 2: The Security Outlook 2030 p.24-37</p>	<p>Structuring texts for various purposes</p> <p>Applying APA format</p> <p>Varying patterns of organization</p> <p>Avoiding plagiarism</p> <p>Tracking logical fallacies</p> <p>Generating vocabulary lists</p>	<p>Oxford EAP Advanced</p> <p>Unit 1: academic text structure; Unit 2: argumentation in APA format; Unit 3: coherence and cohesion; Unit 4: comparison and contrast patterns; Unit 5: strategies to avoiding plagiarism; Unit 6: combined skills</p>

Forms of Final Assessment: Student Portfolios+Inclass written assignment

Module Grade: 40% - writing (papers + peer-review), 10% - listening (note-taking), 10% - speaking (presentations), 20% - quizzes, 10% - homework (textbook tasks), 10% - student-generated vocabulary list (in Google doc)

(96-100% - 10, 90-95% - 9, 80-89% - 8, 75-79% - 7, 65-74% - 6, 55-64% - 5, 45-54% - 4, 35-44% - 3, 25-34% - 2, 0-24% - 1)



Final Grade Formula: $((\text{Module 3 grade} + \text{Module 4 grade}) / 2) * 0,6 + (\text{Portfolio} + \text{inclass assignment}) * 0,4$

Instructor: Ekaterina Viktorovna Talalakina (etalalakina@hse.ru) **Office hours:** by appointment

Classroom policies:

- **Make-up assignments policy:** It is possible to make up for certain (not all) types of assignments only in case of having a certificate providing a valid reason for the missed class (medical certificate, event participation certificate, etc.). Make-up tasks should be requested and fulfilled within two weeks from the day of the missed class.
- **Hand-in assignments policy:** All written home assignments should be typed and printed out (hand-written papers are not accepted). All assignments should be handed in on the due date. An extra point (1 out of 10) will be subtracted for each day of the delay. In case of missing the class on the due date, the assignment should be emailed to the instructor until 23:30 of the due date.
- **Cheating policy:** In case of any kind of plagiarism (with the detected source), the assignment is evaluated as zero without the chance to make up for it. In case of two written assignments with the similarity index of 50% and higher from two students, both get a zero for the assignment.

Additional information:

- Online concordances for collocation check: <http://www.just-the-word.com/> and <http://ozdic.com/>
- Citation service: <http://www.calvin.edu/library/knightcite/index.php> (choose APA style)
- Proofreaders: www.paperrater.com and www.grammarly.com
- Mind map maker: MindMeister
- Presentation makers: Prezi, Keynote, Google Slides, Readymag, Flowvella
- Video lectures: www.ted.com
- Harvard guide to using sources:
<http://isites.harvard.edu/icb/icb.do?keyword=k70847&pageid=icb.page342054>

Student Portfolio Checklist:

1. Paragraph drafts peer-reviewed (2)
2. Paragraph final versions evaluated by instructor (2)
3. Mind maps of a video lecture (2)
4. Cornell method summaries of a journal article (2)
5. APA style reference list (2)
6. Essay drafts peer-reviewed (2)
7. Essay final versions evaluated by instructor (2)
8. Academic presentation slides (2)
9. Personal student-generated vocabulary list (collocations checked through a concordance) (2)
10. Copies of collaborative papers (2)

Apps to install on student devices (optional):

1. Socrative (for weekly quizzes)
2. Google disc (to access collaborative tasks)
3. VK (to view and follow shared links)
4. MindMeister (to create mindmaps)
5. Coursera (to take extra credit courses)
6. Prezi (to make presentations)
7. FlowVella (to make presentations)
8. Haiku Deck (to make presentations)
9. Quizlet (to learn the words)
10. TED (to watch ted talks)