**Russia’s Visa and Migration Rules Acknowledgement Form**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

last name, name, patronymic (in full words), nationality

hereby acknowledge that I have been familiarized with visa and migration requirements that regulate entry, departure from and stay in the Russian Federation (hereinafter, the RF) under a student visa (available on HSE University’s corporate website (portal) at : <https://visa.hse.ru/>):

| **No** | **Section** |
| --- | --- |
| 1 | How to get registered with migration authorities <https://visa.hse.ru/admreg>  |
| 2 | How to extend registration with migration authorities <https://visa.hse.ru/extenreg> |
| 3 | How to extend a visa <https://visa.hse.ru/extenvisa> |
| 4 | Procedure for re-registration when travelling in Russia and/or moving to a new place of residence <https://visa.hse.ru/trip> |

It is my responsibility to familiarize myself, monitor changes and fully comply with Russia’s laws and regulations in regard to foreign citizens’ entry, departure and stay in Russia.

I hereby also assume the following obligations:

- on my own account, to acquaint myself with all HSE University’s bylaws enacted during the period of my studies and posted on HSE University’s website (portal), and regularly (on a daily basis) check my corporate mailbox;

- to strictly adhere to the purpose of travel, as indicated in the visa and/or migration card, and to not engage in activities which are in contradiction to the purpose of my travel;

 - to independently monitor safety and terms of validity of my documents (e.g. passport, visa, migration card, registration form with the details of the latest entry of a foreign citizen in Russia);

 - to independently and in a timely manner request that the Programme Office provide all documents necessary for registration or extension to his/her registration, as well as a visa extension, and pay all required state fees and charges foreseen by the legislation of the RF;

- to pro-actively refer to HSE University’s Visa and Migration Centre for consultations and with requests to apply for an extension of stay in Russia (the latter being a government service) (i.e. a visa extension and a registration extension) as per the timeframe provided for by regulations of Russia’s Ministry of Internal Affairs and Rules for submitting documents to Visa and Migration Centre at HSE University:

- upon completion of studies, or if a visa has not been extended within the appropriate timeframe, i.e. before the current registration and/or visa runs out, to leave Russia.

I have been familiarized with the implications of violating Russia’s laws and regulations, and I acknowledge that I am solely responsible for violation of rules for stay in Russia in place for foreign and stateless citizens as per article 18.8 of the Administrative Code of the RF No 195-FZ, dated December 30, 2001.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

signature last name, initials

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_, 20\_\_\_\_.

I hereby confirm the receipt of my copy of Russia’s Visa and Migration Rules Acknowledgement Form \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

signature    last name, initials